

# Request for Prelim Committee Approval

This form must be submitted to the department at least THREE weeks prior to your Prelim Exam. All required courses for the degree must be completed prior to the Prelim. Prelim Exams must be done at least one year prior to the Defense.

STUDENT NAME:	DATE:
ID#:	
*****	
<u>PROPOSED COMMITTEE</u>	
ADVISOR:	
ECE FACULTY MEMBER:	
ECE FACULTY MEMBER:	
OUTSIDE MEMBER/DEPT. or COMPANY:	
(attach CV if from outside the University)	
*****	
DATE OF PRELIM:	TIME: PLACE:

**NOTE:** This form must be approved and signed by your Advisor prior to submitting it to the Graduate Program Coordinator.

Advisor Approval Date: \_\_\_\_\_

SIGNATURE\_\_\_\_\_

PLEASE REFER TO THE ECE *GRADUATE STUDENT GUIDE* FOR MORE INFORMATION ON THE PRELIM EXAM.

- Note: You must reserve Room 250, Lt. Eng. if you will be using it for your Prelim - Contact Gail Giordano to reserve the room either by E-MAIL [ggiordano@notes.cc.sunysb.edu](mailto:ggiordano@notes.cc.sunysb.edu) or TELEPHONE 632-8401.

On the day of your Prelim, you must pick up the Room 250 Key from the Main Office, Room 273. Your advisor should pick up the signature sheet from Rachel. If you need to check on the equipment in Room 250 (overhead projector, etc.) please ask for the Room 250 key in advance of your Prelim.